**Important Move-In Information**

**New Freshmen:**
New freshmen should plan to move in to the residence halls between 9 a.m. and 4:00 p.m. on Thursday, August 27, 2015. Check-in will be in the Campus Center. Orientation to the University and Week of Welcome (WOW) will begin on August 28, 2015. It is important that you come to Orientation and WOW. If you need to move in earlier than August 27, please contact the Housing and Residence Life Office by calling (207) 768-9585. If you need to check in later than 4:00 p.m. on Thursday, August 27, 2015, please follow the instructions on your assigned residence halls lobby door when you arrive.

**In-Season Athletes:**
Please check with your coach for the appropriate check-in date. You may move in to the residence halls the day prior to your first day of practice without charge. Please follow the instructions on your assigned residence hall’s lobby door. Keys will be available from 9:00 a.m. to Noon, 1:00 p.m. to 5:00 p.m. and 7:00 p.m. to 9:00 p.m. unless otherwise noted.

**Returning Students, Transfer Students, and all other students:**
Sunday, August 30, 2015 is the day you should plan to check in to the residence halls. Check-in will run from 9:00 a.m. to 10:00 p.m. Check-in will be at your assigned hall. Skyway residents should check in at Emerson Hall. If you are unable to check in on Sunday, August 30, 2015, please contact the Housing and Residence Life Office at (207) 768-9585 or via e-mail at reslife@umpi.edu.

**Arriving earlier than your assigned date:**
Students who arrive prior to move-in on August 27, 2015 will be charged $15.00 per day.

**Other Important Information**

**Cancellation:**
If you change your mind about living on campus, please contact the Housing and Residence Life Office as soon as possible. After August 15, a 20% cancellation fee will be charged. Students canceling their housing contract after the start of the school year will be billed based on the Board of Trustee’s cancellation policy if withdrawing from school or the cancellation policy stated in the Residence Hall Guide if remaining a student at UMPI.

**Single Rooms/Buying Out Empty Beds:**
Due to a anticipated higher number of students, it looks like we may not be able to offer as many single rooms as we have previously to students. If you feel you may qualify for a medical single, it is important that you provide proper documentation to the Student Support Services Office no later than July 31, 2015. For more information about single room accommodations, please go to [www.umpi.edu/reslife/wp-content/uploads/sites/6/2015/07/Requesting_campus_housing_accommodations.pdf](http://www.umpi.edu/reslife/wp-content/uploads/sites/6/2015/07/Requesting_campus_housing_accommodations.pdf).

**Roommates:**
If you and your roommate need any assistance, please contact the Housing and Residence Life Office at (207) 768-9706 or e-mail jannie.durr@umpi.edu.
**Insurance:**
The Housing and Residence Life Office highly encourages all students away from home to have some type of renters insurance or be covered under a homeowner’s policy.

**What to bring:**
Each year, people ask what they should and should not bring with them to campus. Over the years, we have developed a list of the items that most students bring with them to campus. That list may be found at [www.umpi.edu/reslife/what-to-bring](http://www.umpi.edu/reslife/what-to-bring). Please keep in mind that you only have a fixed amount of space to utilize and you do not want to bring too much.

**Changing your meal plan:**
Your current meal plan was listed on page 1. If you believe that your current meal plan is not right for you, please contact the Housing and Residence Life Office as soon as possible by calling 207-768-9585 or by sending an email to reslife@umpi.edu.

It will be possible to change your meal plan during the first two weeks of the semester. If you wish to change your meal plan after the start of the semester, see the person working the cash register in the cafeteria.

**Meal Plan Waiver Policy:**
All meal plan waiver requests must be taken straight to the Dining Services Office in the cafeteria. To receive a meal plan waiver, you must bring a detailed diet plan to the cafeteria. This meal plan must be provided through a dietitian or other medical professional. If dining services cannot provide for your dietary needs, your meal plan will be waived. Dining Services reserves the right to deny a dietary request if the request is seen to be exorbitant in its demands. Non-medical related issues should be brought to the attention of the Dean of Students in Preble Hall. University policy does not permit a cancellation due to financial need.

**Policies:**
Students are responsible for knowing all of the rules and regulations found in the Residence Hall Contract, The Residence Hall Terms and Conditions, the Residence Hall Guide, the University of Maine System Conduct Code Policy, and the Student Handbook. Electronic copies of these documents are available at [www.umpi.edu/reslife/documents](http://www.umpi.edu/reslife/documents).

If you have any questions, please feel free to contact the Housing and Residence Life Office by e-mail at reslife@umpi.edu or by phone (207) 768-9585.