### Facilities Fees

(25% Discount Listing for Non-Profit Organizations)

Facilities Fees for University of Maine at Presque Isle  
Effective May 3, 2017

#### Campus Center rental spaces at UMPI

<table>
<thead>
<tr>
<th>Room/Area</th>
<th>Max Capacity (Chairs Only)</th>
<th>Max Capacity (Tables &amp; Chairs)</th>
<th>Less than 5 Hours</th>
<th>Per Day</th>
<th>Please note:</th>
</tr>
</thead>
<tbody>
<tr>
<td>St. John Room</td>
<td>80</td>
<td>45</td>
<td>$115 ($86)</td>
<td>$185 ($140)</td>
<td></td>
</tr>
<tr>
<td>Aroostook Room</td>
<td>100</td>
<td>60</td>
<td>$115 ($86)</td>
<td>$185 ($140)</td>
<td></td>
</tr>
<tr>
<td>Allagash Room</td>
<td>100</td>
<td>60</td>
<td>$115 ($86)</td>
<td>$185 ($140)</td>
<td></td>
</tr>
<tr>
<td>Multi-Purpose Room</td>
<td>300</td>
<td>220</td>
<td>Not available</td>
<td>$485 ($364)</td>
<td></td>
</tr>
<tr>
<td>Alumni Room</td>
<td>22</td>
<td></td>
<td>$115 ($86)</td>
<td>$185 ($140)</td>
<td></td>
</tr>
<tr>
<td>CC118</td>
<td>40</td>
<td>34</td>
<td>$115 ($86)</td>
<td>$185 ($140)</td>
<td></td>
</tr>
<tr>
<td>CC112</td>
<td>50</td>
<td>48</td>
<td>$75 ($56)</td>
<td>$95 ($71)</td>
<td>Limited Rental</td>
</tr>
<tr>
<td>Owls Nest</td>
<td>75</td>
<td></td>
<td>$115 ($86)</td>
<td>$185 ($140)</td>
<td>Limited Rental</td>
</tr>
<tr>
<td>Top of the Stairs</td>
<td>6</td>
<td>3</td>
<td>$25</td>
<td>$25</td>
<td>Limited Rental</td>
</tr>
<tr>
<td>Space</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Additional rental spaces available at UMPI

<table>
<thead>
<tr>
<th>Room/Area</th>
<th>Max Capacity (Chairs Only)</th>
<th>Max Capacity (Tables &amp; Chairs)</th>
<th>Less than 5 Hours</th>
<th>Per Day</th>
<th>Please note:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kelly Commons</td>
<td>235</td>
<td></td>
<td>$200 ($150)</td>
<td>$400 ($300)</td>
<td></td>
</tr>
<tr>
<td>Wieden Auditorium</td>
<td>350</td>
<td></td>
<td>$200 ($150)</td>
<td>$400 ($300)</td>
<td>Tech Support (Sound &amp; Light Person): $25pp/per hour</td>
</tr>
<tr>
<td>Wieden Gym</td>
<td>600-1200</td>
<td></td>
<td>$200 ($150)</td>
<td>$400 ($300)</td>
<td>Floor Covering: $25pp/per hour</td>
</tr>
<tr>
<td>Locker Rooms</td>
<td></td>
<td>$50 ($37.50)</td>
<td>$70 ($52.50)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Classrooms</td>
<td>10-86</td>
<td>$30 ($22.50)</td>
<td>$50 ($37.50)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Seating in all rooms varies depending on desired set-up.

- Technological Support (outside regular business hours): $35. pp per hour
- F&B: There is a 15% Service Fee on all catering orders as well as an 8% Food Tax
- Groups that require the use of the MPR to decorate the day before will be charged a $120 cleaning fee
- Staging required: $75
- Grand Piano Rental: $75
- Flip Charts with easel pads: $15
- Outdoor directional or parking signs (per sign): $8

Campus organizations and/or departments sponsoring off-campus (must be non-profit) organizations to utilize campus facilities will be charged a fee negotiated based on the proceeds for the event and minimally $2 per person to defer heat and staffing costs.

Non-profit organizations will receive a 25% discount on the approved facility fee listed above. The discount is ONLY applied to facility fees and not to staff fees.

Audio Visual Equipment available in the building is included in the facility usage fee. Video and audio equipment brought to the building from Media Services will be priced per item requested.

Food catering must be arranged through Conferences with the campus food service for accounting purposes. Any food service delivered outside the campus center is subject to a delivery fee.

If an event is booked on a legal, regular, or family holiday (which begins at 5PM the evening before) the client will be charged accordingly for staffing of the facility. For Family Holidays (New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the day after Thanksgiving, and Christmas Day) the charge will be $35 per hour, per staff person with a minimum of 3 hours. For Regular Holidays (Martin Luther King, Jr. Birthday, Presidents Day, Patriot’s Day, Columbus Day and Veteran’s Day) the charge will be $25 per hour, per staff person with a minimum of 3 hours.
Room Capacities

Multi-Purpose Room (rm 202-204):
  With curtain storage
  2723.76 sq. ft.
  Standing room only: 389 people
  With tables & chairs: 181 people

Multi-Purpose Room (rm 202-204):
  Without curtain storage
  2948.4 sq. ft.
  Standing room only: 421 people
  With tables & chairs: 197 people

St. John Room (202):
  With curtain storage
  963.9 sq. ft.
  Standing room only: 138 people
  With tables & chairs: 64 people

St. John Room (202):
  Without curtain storage
  739.26 sq. ft.
  Standing room only: 106 people
  With tables & chairs: 49 people

Aroostook Room (203):
  972 sq. ft.
  Standing room only: 139 people
  With tables & chairs: 65 people

Allagash Room (204):
  1012.5 sq. ft.
  Standing room only: 145 people
  With tables & chairs: 68 people

Alumni Room:
  768.96 sq. ft.
  Standing room only: 110 people
  With tables & chairs: 51 people

CC112 Room:
  768.96 sq. ft.
  Standing room only: 110 people
  With tables & chairs: 51 people

CC118 Room:
  Standing room only: 98 people
  With tables & chairs: 46 people
  As a classroom: 34 people

Owl’s Nest:
  Standing room only: 242 people
  With tables & chairs: 113 people

All areas...Standing only...Square Footage divided by 7 = Room Capacity
With tables & chairs...Square Footage divided by 15 = Room Capacity
Classroom...Square Footage divided by 20 = Room Capacity