University of Maine at PRESQUE ISLE

North of Ordinary

Reference Form for

Resident Assistant Position

Applicant for Resident Assistant Position: _____

Last First MI

The above named individual is applying for a Resident Assistant (RA) position. As an RA this applicant will be living in a residence hall, enforcing University policy, and aiding in the development of a community that will let the residents pursue their academic endeavors. The responsibilities of the RA are attached to this recommendation form.

By handing this form to a reference, the candidate waives their right to view the completed reference form. The waiving of the right to view this form after its completion is done to ensure that the person making the reference can be completely honest with their thoughts and feelings of the candidate. This evaluation will only be used for the selection of RAs.

****

Please use the scale listed below to rate the skills listed below.

4 Skill demonstrated strongly. 3 Skill demonstrated. 2 Skill needs improvement.

1 Skill demonstrated poorly. 0 Unable to Judge.

Please rate the candidate in the following areas:

_____ Ability to work with others _____ Assertiveness _____ Leadership

_____ Creativity/Imagination _____ Written Communication _____ Maturity

_____ Verbal Communication _____ Promptness/Time Management _____ Motivation

Please use the space below and on back to give a written letter of reference for the candidate.

Please list any additional strengths that you feel will support this candidate over another candidate.

Please list any areas that the student may need to improve to be a more attractive candidate.

Please check the statement that best describes your feelings about this candidate for the Resident Assistant position.

( ) Highly Recommend ( ) Recommend

( ) Recommend with Reservations ( ) Do Not Recommend

_____

Evaluator's Name Evaluator's Signature Date

Your reference is important to us. If asked, please fill out references for all individuals who request your assistance. You may fill out a reference for more than one individual. Thank you for completing this evaluation. Please return this evaluation, by March 2, 2015, to **Residence Life Office, RE: RA Selection Forms, 181 Main Street, Presque Isle, Me 04769, Fax: (207) 768-9583.**